

## DEMOLITION PERMITTING CHECKLIST

City of Fort Lauderdale Building  
Division  
700 NW 19 Avenue, Fort Lauderdale 33311  
(954) 828-6520

Please verify that your permit application package contains all applicable items required for permit issuance. Your permit application will not be processed if the required information is not complete or marked "not applicable".

- \_\_\_\_\_ Broward County Statement of Responsibilities Regarding Asbestos
- \_\_\_\_\_ Copy of Survey
- \_\_\_\_\_ Pest Control Inspection Report indicating that property is free of rodents
- \_\_\_\_\_ Gas Disconnect Letter
- \_\_\_\_\_ FPL Disconnect Letter
- \_\_\_\_\_ Water Meter Removal Letter
- \_\_\_\_\_ Copy of EPA License and/or letter from licensed contractor recovering refrigerant from A/C units
- \_\_\_\_\_ Daily Work Schedule - list of all equipment used for demolition of buildings more than one story
- \_\_\_\_\_ Fire Service Water Meter Removal Letter
- \_\_\_\_\_ Sewer Cap or Septic Tank Abandonment Permit required with a passed inspection
- \_\_\_\_\_ Notarized Letter from demolition contractor stating from where water will be obtained for dust control
- \_\_\_\_\_ Demolition Construction Debris Mitigation form signed and dated by owner
- \_\_\_\_\_ Notice of Commencement (original and 1 copy) required if demolition cost is more than \$2500
- \_\_\_\_\_ A letter signed by the property owner in agreement that all undeveloped portions of a parcel of land shall be left undisturbed or planted with ground cover or lawn so as to leave no exposed soil in order to prevent dust or soil erosion. A designated contractor performing work for a City of Fort Lauderdale Unsafe Structures case shall be exempt from this requirement. The property owner is not exempt from this requirement.
- \_\_\_\_\_ Tree Protection
  - \_\_\_\_\_ For existing trees on site, indicate the location of trees/palms on the survey and provide a corresponding list of tree number, botanical name, common name, overall height, trunk DBH for trees, clear trunk for palms, condition %, and indicate that all existing trees/palms are to be protected and will remain on site.
  - \_\_\_\_\_ Provide tree protection barricade detail for existing trees on site to remain. This barricade must be installed prior to the beginning of proposed work.
  - \_\_\_\_\_ For trees that must be removed to access demo areas, provide separate sub-permit application for tree removal. Unless building master permit for site redevelopment is submitted, mitigation payment is required prior to closing of demo and tree permits.
  - \_\_\_\_\_ If no trees exist on site, provide a letter stating such.

I have reviewed and completely filled out this checklist and all applicable items in my application package.

\_\_\_\_\_  
Permit Applicant

\_\_\_\_\_  
Permit Processor

\_\_\_\_\_  
Process Number

### OUTSIDE AGENCY APPROVALS

#### ENVIRONMENTAL DEPARTMENT OF PROTECTION

One N University Drive  
Plantation, FL  
954-765-4400

#### BROWARD COUNTY HEALTH DEPARTMENT

2421 SW 6<sup>th</sup> Avenue, Fort Lauderdale FL  
General Information 954-467-4800  
New Septic Tank 954-467-4901  
Restaurants and Pools 954-467-4923